

Parent Voice Meeting Minutes

4.10.16 – In attendance: CWR, Amie, LE , Dawn Gilbert and Karen Cassford.

REVIEW OF LAST MINUTES:

- **Dogs on site –lots of emails and conversations – policies and reminders**
- **School morning/afternoon – each class is now being met at exit door. Reminders to parents that children can be independent to put coats and bags away. Classes have different routes. Yr 6’s use ICT Suite. Darren does safeguarding walk at 9am.**

Agenda Item	Notes	Actions
1. School morning and afternoon.	<ul style="list-style-type: none"> • School is getting quotes on tarmac to go around the outside of school (from the green gates, along reception classes and playground)- this will ease congestion from the outside corridor by having 4 classes use the new tarmacked route. 	
2. Careers day	<ul style="list-style-type: none"> • Can we use playground for vehicles, i.e diggers? • IOW college • Army cadets • Brownies ,rainbows • 	<ul style="list-style-type: none"> • Focus next parent meeting on contacts for careers day. Careers day will be in January. • Will use sugar paper and write ideas.
3. Safeguarding	<ul style="list-style-type: none"> • No control over who comes on school site • Staff now have walkie talkies. • Safeguarding information for parents 	<ul style="list-style-type: none"> • We are getting a ‘buzzer’ on front door. • Newsletter to mention that there are 7 walkie talkies (CWR ,LE & LS, Beverley , Darren ,Office,Nic) • Safeguarding / family welfare leaflets to be edited and made available to parents
4. Attendance	<ul style="list-style-type: none"> • Holiday requests have doubled since last year. School will not meet its collective attendance goal (96%). • Parents will be fined if attendance is under 90% • Some parents think its ok to remove their children from school because they think the children don’t learn on the last days. 	<ul style="list-style-type: none"> • LE to send out letters reminding parent that last days of term are important and may be fined if attendance is unauthorised.

5. Transition day	<ul style="list-style-type: none"> • What went well – • Early years transition • There is an action plan in place for year 6 transition. 	<ul style="list-style-type: none"> • Newsletter – inform parents secondary schools have already been in. • LE to invite Max Thompson (Early years) to parent voice
6. Events	<ul style="list-style-type: none"> • No Halloween disco this year • Christmas Fayre is 25th Nov. • Christmas discos will all take place on same day – time staggered. 	<ul style="list-style-type: none"> • There is a parent meeting on 13th October (9am, training room) to discuss events and involve parents with planning these events.
7. Parent voice		<ul style="list-style-type: none"> • Newsletter-reminder that parent voice is on 1st Tuesday of month.
8. AOB	<ul style="list-style-type: none"> • Is there a trip planned for Yr5 (over a weekend)- 	<ul style="list-style-type: none"> • Find out if there will be a trip for year 5.